

Gareth Truffitt

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PROFILE:

I am in my third year at The University of Chester studying for a Degree in Multimedia Technologies and TV Production. I am reliable, trustworthy, confident and friendly. I am hard working and will ensure that I complete tasks that I am set or I have set for myself on time and to the best of my ability. I am also able to work on my own initiative or as part of a team and can deal with many situations competently, as they may occur.

I have a strong working knowledge of XHTML and CSS, using editors such as NoteTab Lite for writing in these languages. I recently taught myself PHP and MySQL and used them to build a database driven website for my dissertation.

I have knowledge of TV production from my degree, which involves using Avid, and some Adobe Premiere as well as using my communication skills in order to source subjects for use in our TV programmes.

I have had a variety of jobs that have helped me to gain excellent communication skills that enable me to converse with both customers and colleagues as well as assisting in problem solving.

SKILL SET:

Through my degree and personal development I have built up the following skill set:

Programming Languages:

- **XHTML** (Expert)
- **CSS** (Expert)
- **Javascript** (Novice / Intermediate)
- **XML** (Intermediate)
- **PHP** (Novice / Intermediate)
 - **MySQL** (Novice / Intermediate)
- **Visual Basic** (Intermediate)

Programs:

- **Macromedia Dreamweaver** (Expert)
- **Microsoft Expression Web** (Expert)
- **Macromedia Flash - Animation** (Intermediate) / **Actionscript** (Novice / Intermediate)
- **Macromedia Director - Animation** (Novice) / **Lingo** (Intermediate)

- **Jasc Paint Shop Pro** (Expert)
- **Jasc Animation Shop Pro** (Expert)
- **Adobe Photoshop** (Intermediate)
- **Adobe Premier** (Novice / Intermediate)
- **AVID** (Expert)

Knowledge:

- **Accessibility / Usability** (Expert)
- **Compatibility** (Expert)
- **Marketing** (Intermediate)
- **Copyright** (Intermediate)
- **SEO** (Intermediate)

EDUCATION:

2005 – Present The University of Chester, Warrington, Cheshire

Studying for a degree in Multimedia Technologies and TV Production.

First year – 2:1

Second Year – 2:1

Expected Final Grade – 2:1

2003 – 2005 Reigate College, Reigate, Surrey

4 A – Levels: Media Studies [B], Computing [B], Theatre Studies [C], English Language and Literature [C].

1998 – 2003 The Warwick School, Redhill, Surrey

10 GCSEs: English Literature [A*], Geography [A*], Information and Communication Technology [A], Mathematics [B], Science Double Award [BB], Drama [B], English Language [B], Graphic Products [C], French [C], Religious Studies [C].

PORTFOLIO:

A portfolio of my work can be seen at www.truffittcreations.com

Websites that I have built include:

- www.truffittcreations.com
- www.mmpwarrington.co.uk

EXPERIENCE and EMPLOYMENT:

- August 2007 – October 2007 (Holiday Work)

I worked as an IT Technician for **East Surrey College** where I learnt about networks and how they were put together as well as some basic working knowledge of network maintenance. I also helped to fix PC's and MAC's and install them onto the network. I worked on the IT Helpdesk which helped me to learn how to handle people and well as how to deal with challenging situations.

- March 2007 – June 2007 (Work Based Learning)

For my university 'work based learning' course I designed and built a website for a local branch of an international printing company called 'Minuteman Press'. I had to use a variety of web and graphic design tools, as well as my initiative and imagination in order to create a clean looking and effective website. This can be viewed at:
www.mmpwarrington.co.uk

- 2006-07 (Holiday work)

I have worked at **Watson Wyatt** on several short-term temporary contracts, sorting files and using their computer system. I have worked at **British Gas and Power** where I used Excel to create a database of customers which also involved calling hundreds of customers to confirm their details. At **BSSAA** I was in charge of packing products, and at **The Puzzler** I sorted post. These jobs have given me experience in working in a variety of environments and learning how to carry out a job in the quickest and most efficient way possible.

- Summer 2006 (Holiday work)

I worked for **Work Place Creations**, where I sorted filing, did heavy lifting work, moving workstations and building furniture. I had to be able to work well with other people during this job as we all had to rely on each other to complete the work in a timely fashion.

- September 2006 - Present

I currently work in my student union bar where I serve customers, working in a busy environment. I have learned to work under pressure and stay calm in challenging situations.

- November 2005 – May 2006

I worked in a traditional pub where I interacted with customers from all backgrounds.

- August 2002 – Summer 2005 (Saturday and holiday work)

I worked for WHSmith in Redhill for three years as a sales assistant. I learned many skills in the job including customer service, till work, money handling and administration as well as being entrusted with the keys to open the store on a Saturday in the Manager's absence.

PERSONAL DETAILS:

Date of Birth: 6th August 1987

INTERESTS:

I enjoy going to the cinema to see the latest films and going to gigs to see live bands. I also enjoy using my computer for creative purposes such as graphic design, web design and development and animation. I play hockey in my free time, as well as being a member of the 'Dodgeball' team at my University. I enjoy listening to a variety of music and I am always willing to try something once.

REFEREES:

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